

GIANTS NECK HEIGHTS ASSOCIATION  
BOARD OF GOVERNORS MEETING

February 27, 2025

6:30 pm  
Clubhouse

RECEIVED FEB 28 2025  
EAST LYON CT  
2:23  
COURT REPORTERS  
TOWN

PRESENT: Shari Whittaker, Dan Anselmo, John Thompson, Cheryl L. Kardys (Secretary/non-board member), Joan Lanzo, Steve Licitra, Tom Misenti, Browning Garrison, and Bob Vancour

ABSENT: John Thompson and Emilio Pizzoferrato

The meeting was called to order by Shari @ 6:30pm.

AGENDA:

A motion by Dan and seconded by Joan to add committees to new business.

UNANIMOUS

MINUTES:

A motion by Steve and seconded by Joan to correct the BENCHES motion to read:  
cap the number of benches to ten (10) at the beach. UNANIMOUS

A motion by Steve and seconded by Joan to correct Terrence Donahue to read Terence  
Donovan in PUBLIC COMMENT. UNANIMOUS

A motion by Tom and seconded by Dan to accept the January 30, 2025 as corrected.  
UNANIMOUS

PRESIDENT:

Shari stated the hiring parking lot employees will begin late March early April with the  
option to returnees first and then open on the website.

TREASURER: No report

OLD BUSINESS:

ATTORNEY:

Cheryl informed the Board of multiple attempts to contact the attorney firm  
(Waller, Smith, & Palmer) to no avail. A motion by Dan and seconded by Steve to contact  
Suisman Shapiro and report details of the conversation back to the board. UNANIMOUS

Steve reported securing the propane services of Wilcox, saving \$1.30 per gallon with no need for  
automatic delivery as they will monitor via satellite.

ORDINANCE COMMITTEE:

Joan suggested the upgrade of the signage @ Dell Lane and Griswold and the  
beach with a cost of \$941.47.

**PARK:**

Browning suggested clean up landscaping at the park. Browning will look into securing a new grounds keeping company for the association.

**POSTAGE/OFFICE SUPPLIES:**

Due to the increase in postage and office supplies, a suggestion to increase the line item to \$5,000.00. Recommendations to help offset postage are to obtain member emails for communication.

**NEW BUSINESS:**

**GNHA Member Qualifications:**

Steve asked the Board for agreement as to the qualifications of a GNHA member as stated in the Charter and By-laws. After discussion, a motion by Steve and seconded by Joan to move into Executive session at the conclusion of the agenda items to discuss an issue with a GNHA member. UNANIMOUS

**VENDORS:**

All vendors employed by GNHA must provide a Certificate of Liability.

**NOMINATING COMMITTEE:**

The following individuals were nominated to committee:

Gian Lombardo

Cheryl Gervais

Caryl Glock

A motion by Steve and seconded by Dan to accept the slate of nominees with Gian being appointed Chairperson. UNANIMOUS

**NEWSLETTER:**

Shari will continue with a newsletter via email to those members who supplied an email address. Shari will also make a post encouraging members to supply their email address.

**RESIGNATIONS:**

Bob Vancour resigned as chairperson of the Ordinance Committee. Terence Donovan has been elected chairperson by the committee.

Rich Coan as resigned as the chairperson of the Entertainment Committee. Remaining committee members are: Caryl, Cheryl, Vicky, and Alicia.

A recommendation to reevaluate committees and the purpose of such, inclusive of existing members to be discussed at the March BOG meeting with reference to the current by-laws.

**PUBLIC COMMENTS:**

Event Committee: A recommendation that all committee members be informed of scheduled meetings. Cheryl also stated that an agenda must be prepared and posted 24 hours in

advance and minutes of the meeting taken. All items should be forwarded to the Secretary to be filed with the town.

Internal Audit: A recommendation by Terry that an external audit be performed going forward. Terry further stated that bank statements should be made available during an internal audit in addition to Venmo payment records. A suggestion was made to establish the best practice guidelines to perform an internal audit.

CLUBHOUSE: Steve will have a load of stone delivered at the Clubhouse in the near future and is looking for volunteers to help spread it. Joan reported 21 rentals for 2024/2025 with revenue of \$3850.

The meeting proceeded into Executive session at 8:15 pm and included the following individuals  
Shari Whittaker, Dan Anselmo, Joan Lanzo, Steve Licitra, Tom Misenti,  
Browning Garrison, and Bob Vancour

The meeting concluded at 8:39 pm.

The regular meeting resumed at 8:39 pm and adjourned at 8:39 pm by way of a motion by Browning Garrison and seconded by Tom Misenti. UNANIMOUS

Cheryl L Kardys  
Secretary